

# Hallowed be Thy Name '24

2-Day Live Musical Concert Festival (MCF)

## EXHIBITOR'S PACK

### **ABOUT US:**

The event is organised by Eternity Community and KEL Ministries which are charitable organisations based in Watford. We empower families, community and support local businesses by organising different programs and activities to bring people together.

### **ABOUT THIS EVENT:**

The Music Concert Festival (MCF) focuses on engaging Children, Youths, Families and the Communities from all works of life through heart-uplifting and music events with inspirational performances that celebrate and proclaim love, unity and togetherness. This concert program promises to be an exciting experience with activities for all families, featuring Gospel Music from Renowned Singers, music from Celebrated Artists, Choirs, Festive music as well as Carols, Orchestra performances and Dance Groups and many more attractions.

***Come Be a Part of This Celebration of Love and Music Therapy!***

Looking forward to seeing you on the day.

### **EVENT PROGRAMME/ STALL MANNING TIMES:**

**4:00pm to 4:30pm** - Exhibitors Stall Setup

**5:00pm to 9:00pm** - Doors Open to the public

Please note that the timings above are not confirmed, the exact timings will be confirmed nearer to the time of the event, Stalls must be set up and manned. It is advised that where possible each stall is manned by two representatives to allow break cover.

## **STALL SPACE:**

Each stall will be provided with a designated space, Stallholders are encouraged to bring their own branding materials, decorations, and any additional equipment they may need

## **SECURITY AND FIRST AID:**

Site security will be provided in the form of security guards, health and safety personnel however, it must be clearly understood that the Watford council and the Event Organizers cannot accept liability for any loss or damage to property. First Aid will be provided by the Event Organizer, please ensure you familiarize yourself with the location of the First Aid Station.

## **CATERING:**

Please bring your own Food and Drink.

## **INSURANCE:**

Exhibitors are required to provide their own insurance, Risk Assessment etc

## **FEES:**

There is a cost for a stall space, the fees help cover the costs of event organisation, promotion to enable successful deployments of the event. Also this year we are supporting local Charitable Initiatives all operating in Watford supporting and impacting the local community. (More information on the website)

## **WHAT IS INCLUDED:**

(a.) Free Parking (b.) Business Pitch / Stall/Tables and Chairs

## **HOW TO BOOK:**

- **Call us:** 07580091836, 07939432416, 07988 826446

- **Email Us:**

[eternitycommunityhub@gmail.com](mailto:eternitycommunityhub@gmail.com)

- **Register in event Website:**

[www.eternitycommunity.org](http://www.eternitycommunity.org)

If you have any questions or require additional information, please do not hesitate to contact us on the email address below;

## ***Terms & Conditions Apply***

You must leave the location clean & tidy and take all your rubbish away.

# EXHIBITION REGISTRATION FORM

## PERSONAL DETAILS

FIRST NAME:			
LAST NAME:			
EMAIL:			
MOBILE NO.:			
ADDRESS:			
		POST CODE:	

## COMPANY DETAILS

BUSINESS NAME:			
PRODUCT/SERVICE			
COMPANY WEBSITE:			
SOCIAL MEDIA ACCTS:			

## DETAILS OF REPRESENTATIVES ATTENDING THE EVENT *(If different from above)*

NAME:			
NAME:			
NAME:			
NAME:			

Have you booked with MCF Before?  Yes  No

## TERMS & CONDITIONS

The Music Concert Festival stalls are administered on a first come, first served basis.

**Payment Schedule:** But the booking of your stalls will only be confirmed after receipt of this completed booking form.

**Cancellation Charges:** Notification of exhibition cancellation must be made in writing 7 Days before event commences.

I understand and agree with the Terms and Conditions listed above **(Tick)**









SIGN:	
PRINT NAME:	
DATE:	

## CONTACT US

PLEASE SEND A SCANNED COPY YOUR COMPLETED FORM TO THE EMAIL ADDRESS BELOW AS SOON AS POSSIBLE

 [eternitycommunityhub@gmail.com](mailto:eternitycommunityhub@gmail.com)  
[kelgospelministries@gmail.com](mailto:kelgospelministries@gmail.com)

 [www.eternitycommunity.org](http://www.eternitycommunity.org)  
[www.kingdomofeternallife.org](http://www.kingdomofeternallife.org)

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